

The Wedding Paper Planner

Every stationery deadline, quantity and checklist — in one place.

Your 12-Month Stationery Timeline

12–10 months	Set the date & guest list draft — your counts drive every stationery decision.
10–9 months	Choose your visual direction (collection, palette, mood).
9–8 months	Send save-the-dates — earlier for destination weddings.
6–5 months	Personalize your invitation suite; order a single printed proof.
4–3 months	Mail invitations (8–10 weeks before). Set your RSVP deadline ~4 weeks out.
2 months	Chase missing RSVPs; confirm menu choices with your caterer.
6–4 weeks	Personalize day-of pieces: welcome sign, seating chart, menus, place cards.
3–2 weeks	Final headcount → finish the seating chart; print day-of stationery.
1 week	Pack a stationery kit: table numbers, easels, tape, spare place cards.
After	Send thank-you cards within three months — sooner is lovelier.

Quantity Cheat-Sheet

The #1 money-saver: count households, not guests. Most couples need far fewer invitations than they think.

- Invitations: number of households + 10–15% spares (keepsakes, mistakes, late additions).
- RSVP cards: one per invitation, plus the same spares.
- Save-the-dates & details cards: match your invitation count.
- Menus: one per guest, or two per table for a shared, editorial look.
- Place cards: one per guest + 5 blanks for last-minute changes.
- Table numbers: one per table + 2 spares.

The Proofing Checklist

Read each line out loud before you print — it catches what silent reading misses.

- ☐ Names spelled correctly — including middle names and both sets of parents.
- ☐ Date, day-of-week and year all match (a Saturday that is actually a Saturday).
- ☐ Venue name & address exactly as the venue writes it.
- ☐ Times consistent across invitation, details card and website.
- ☐ RSVP deadline realistic (about 4 weeks before the wedding).
- ☐ Wedding website URL and QR code tested on a phone.
- ☐ Dress code & registry wording where you want it (details card, not the invitation).
- ☐ One full test print reviewed in daylight before the complete run.

Print Specs at a Glance

Piece	Standard size	Paper / notes
Invitation	5 × 7 in	250–300 gsm matte card stock
Details card	4.25 × 5.5 in	match invitation stock
RSVP card	5 × 3.5 in	match invitation stock
Welcome sign	18 × 24 in	foam board or mounted print
Seating chart	18 × 24 in	foam board or mounted print
Menu	5 × 7 in	200–250 gsm
Place cards	3.5 × 2 in folded	250–300 gsm
Mobile invitation	1080 × 1920 px	no printing — share digitally

Three Rules That Save Reprints

- Order one sample before the full quantity — always.
- Print at 100% scale; never let the printer “fit to page”.
- Check colours in daylight — indoor bulbs flatter some inks and betray others.

When You're Ready

Every Quixify Studio collection is designed as one coordinated system — invitation, details, RSVP, signage and thank-yous that all speak the same visual language, each editable in Canva. Browse the collections at quixifystudio.store.

Happy planning — Quixify Studio